# Good Practice template

To submit a good practice, you must register on the Interreg Europe website. You can submit your good practice through your user dashboard (good practices).

A brief reminder of the definition of a Good Practice: in Interreg Europe, a good practice is defined as “*an initiative (e.g., project, project, process, technique) undertaken in one of the programme’s priority axes which has proved to be* ***successful*** *in a region and which is* ***of potential interest*** *to other regions. Proved successful means that the good practice has already provided tangible and measurable results in achieving a specific objective*.” See [Programme Manual - Section 3.1.1](https://www.interregeurope.eu/sites/default/files/2023-02/IR-E_programme_manual_annexes.pdf#page=28)

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| **Contact person** |
| A contact person must be indicated for each good practice submitted. Once published, Interreg Europe community members can contact this person for more information on the practice. Per default, the author is set as the contact person of the practice. Therefore, the details below are automatically filled from your profile.  |
| **Your details** | First name |  |
| Last name  |  |
| Email  |  |
|  | Phone number |  |
| Contact information comes from your community profile. For editing, please visit [edit my profile page](https://www.interregeurope.eu/edit-my-profile-page). |

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| **Do you want to indicate a different contact person for this good practice?**Please note that you, as the author of the good practice, will remain responsible for editing this practice if needed. | Yes / No |
| **In case ‘yes’ is selected, the following section appears:**Email of the contact person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Only members of the Interreg Europe Community can be indicated as contact person for a good practice. |

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| **Are you involved in an Interreg Europe project?**If you are involved in more than one project, please choose the project for which you are submitting this good practice.See our list of [approved projects](https://www.interregeurope.eu/discover-projects/). | Yes / No |

**In case ‘yes’ is selected, the following section appears:**

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| **Please select the project acronym:** | Drop-down list of Interreg Europe approved projects  |

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| **Organisation in charge of the good practice** |
| If your organisation is not the one in charge of the good practice, please indicate the relevant organisation in this section of the form. Your contact details will still remain linked to the submitted good practice. |
| **Is your organisation the main institution in charge of this good practice?** | Yes / No  |
| **In case ‘yes’ is selected:** | Your organisation’s details from your Interreg Europe community profile are displayed. You can review this information by visiting [edit my profile page.](https://www.interregeurope.eu/edit-my-profile-page) |
| **In case ‘no’ is selected:** | You can select an existing organisation or add a new organisation.  |

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| **Good practice general information** |
| If you are submitting a good practice as part of an Interreg Europe project, the policy and specific objectives are automatically selected for you.If you are not part of an Interreg Europe project, please select the policy and specific objectives most relevant to your good practice. |
| **Policy objective of the practice:** | In case the good practice is **not** part of an Interreg Europe project, selection of one of the 24 specific objectives |
| **Implementation level of the practice:** | Select National/Regional/Local |
|  | Country | Drop-down list |
| Region | Drop-down list [Select the NUTS2 region that is relevant for your good practice. [Find all NUTS2 regions](https://ec.europa.eu/eurostat/web/nuts/overview). This information is required because the programme follows the NUTS2 classification system.] |
| City | Name of the city |
| **Practice image** | We strongly recommend adding an image to your good practice to increase its visibility in our database. It will appear in the header of your good practice pages and on the card.Upload your own (in compliance with the copyright rules). Recommended dimensions: 440 x 450 pixels, 1MB. |
| **Title of the practice**  | [100 characters] |

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| **Good practice detailed information** |
| *The questions below in italic are optional.* |
| **Short summary of the practice:** | This short text will be displayed as a preview for the good practice at card level. [160 characters] |
| **Detailed description on the practice:** | Please provide information on the practice itself. In particular:* What is the good practice about?
* What is the policy issue that led to the adoption of this practice?
* How is the practice implemented to reach its objectives?
* Who are the main beneficiaries of the practice?

[1500 characters] |
| **Resources needed:** | Please indicate the type and amount of funding and the human resources needed to set up and to run the practice. [300 characters] |
| **Evidence of success (results achieved):** | Why is this practice considered as successful? According to the definition of Good Practice, “p*roved successful” means that the good practice has already provided tangible and measurable results in achieving a specific objective* Please give evidence that demonstrates its success such as, measurable outputs/results. [500 characters]  |
| **Potential for learning or transfer:** | Please briefly explain why this practice could be valuable for other regions. Please mention key factors that support or prevent its transfer. If relevant, include examples of previous transfers, specifying the country, NUTS 2 region, and organisation involved. [Technical: It is recommended that this description is updated as the project progresses, for example, to include details of any transfers that have taken place.] [1000 characters] |
| ***External website (optional):*** | *Link to where further information on the good practice can be found* |
| ***Tags related to your practice (optional):*** | *Select from existing keywords*  |
| ***Documents (optional):*** | *Add documents to support your good practice* |
| ***Video (optional):*** | *Add a video to support your good practice* |
| ***Images (optional):*** | *Add images to support your good practice* |