

3th partner meeting

Online, 12th of September 2023

PROACTsme is based on smarter and digitized services for SMEs with special attention to the development and provision of personalized and proactive electronic public services.

Today we will talk about

1. Good practices summary

5

2. Last tasks of period 1 to close the semester

11

3. Next steps : Semester 2

24

4. Questions and answers

28

#1. GOOD PRACTICES

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#2.

STATE OF PLAY OF THE PROJECT WORK PLAN



Exchange of experiences		State of play
Kick-off meeting	LP+PP8	08/06/2023. Completed
1 study visit	LP	08/06/2023. Completed
1 Interregional Peer Review (PIeR)	LP	08/06/2023. Completed
1 networking session among regional stakeholder group (RSG) representatives	1 for partner	LP : 23/05/2023. Completed (pending report) PP6 : 06/07/2023. Completed (pending report) The rest of partners? <u>Note : remember to use Teams folders and put relevant information. It's necessary to do an agenda (to know the topics or objective of the meeting) and after to prepare a report of it.</u>
Partner's meeting	LP	09/03/2023. Online. Completed 07/06/2023. Barcelona. Completed
1 report on key findings resulting from exchanges undertaken and gather relevant materials.	LP	Start task : 30/10/2023 Deadline to submit PR1 : 01/12/2023

Communication strategy		State of play
Social network profiles created	LP	Twitter : @PROACTsme. Completed
Project presentation video	LP	In progress : procurement process and contract tenders Calendar: the end of 2023
First newsletter	LP	Content? Calendar?
First regional dissemination events	LP	08/06/2023. Completed
Project poster	LP	Completed <u>Note : can you find it in Microsoft Teams folder</u>
Project website	LP	Link : https://www.interregeurope.eu/proactsme Structure and first contents are completed

Newsletter

Content

1. Presentation of the project
2. Who is behind the PROACTsme project? Know our institutions, professionals, stakeholders...
3. This semester we were working in...
4. And we organised/attended...
 - Kick off/study visits
 - Regional stakeholders meetings
 - Interreg events

Format

Mailchimp. Online

Subscription

They will find in our PROACTsme website the link to do the subscription.
Note : Important to extend it with our stakeholders, institutions, etc....

Communication		State of play
Update partner's website to include Interreg participation	1 for partner	??
Roll-up displayed in the project presentation events (1 per project territory).	1 for partner	LP offers editable document in english. TEAMS folder
1 external event	1 for partner	<u>Next events :</u> 26-28 September – Lead Partner workshop on reporting activities, finances and communication in Lille (France).

Project management		State of play
Subsidy Contract	LP	Approved
Partnership Agreement	all partners	Completed
Training materials on Project Management and Financial Administration	1 for partner	
First level controller	all partners	??
Database of regional stakeholders	all partners	In progress during phase 1. <u>Note : Remember to Update data base in list of contacts.</u>
List of good practices	all partners	First draft completed. In semester 2, partners will work in good practice form.

Overview of project outputs

Output indicators period 1

Code	Title	Target
O15	N° of interregional policy learning events organised	1
O16	N° of good practices identified	3

Progress report

Reporting period

Deadline for submission

PR 1	13/12/2022 – 31/08/2023	01/12/2023 (= 3 months after the end of reporting period)
PR 2	01/09/2023 – 28/02/2024	01/06/2024

Online monitoring system

<https://portal.interregeurope.eu/login>

You can find joint progress reports, partner reports and related annexes

Reporting procedure

1. PP's justify their expenditures (**Deadline PR1 : 29/09/2023**)
2. First level controllers review PP's justifications and approve them (**Deadline PR1 : 27/10/2023**).
3. LP compiles PP reports and submit PR to JS (**Deadline PR1 01/12/2023**)
4. JS approves PR if doesn't exist clarifications
5. Accounting body transfer ERDF to LP (1 month)
6. LP transfers ERDF to partners. In this first period, LP needs PP's bank account ownership certificate

#3. NEXT STEPS

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Exchange of experience

- 2 study visit  **PP6 + PP4/PP5**
 - 2nd study visit in Thessaloniki (in the end of October/November) : 17th and 18th October or 18th and 19th of October.
 - 3th study visit in Poland (in the middle of January/February) :
- 2 Interregional Peer Review (PIeR)  **PP6 + PP4/PP5**
- 1 report on key findings resulting from exchanges undertaken and gather relevant materials.  **LP**
- 1 networking session among regional stakeholder group (RSG) representatives.  **1 for partner**
- Prepare state of the art report (with RSG support)  **1 for partner**
- Online follow-up meeting at the end of the semester to track progress.  **LP**

#4.Q&A

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THANK YOU!

Natalia Cantero
Natalia.cantero@gencat.cat



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PROACTsme is based on smarter and digitized services for SMEs with special attention to the development and provision of personalized and proactive electronic public services.



Applied Data-Science and AI for proactive SME service

Project partners

Lead Partner: Office of Business Management. Generalitat de Catalunya. Spain (Espanya)

Møre and Romsdal County Council. Norway (Norge)
Public Institution Lithuanian Innovation Centre. Lithuania (Lietuva)
Marshal's Office of the Mazovian Voivodeship. Poland (Polska)
Mazovia Development Agency. Poland (Polska)
Development Agency of Eastern Thessaloniki's Local Authorities (ANATOLIKI). Greece (Ελλάδα)
CECOT Innovation Foundation. Spain (Espanya)

Advisory Partner: University of Limerick. Ireland (Éire/Ireland)