Interreg Europe

Co-funded by the European Union

Project training days

First call projects

26-28 September 2023, Lille

SMART   GREEN   CONNECTED   SOCIAL   CITIZENS   GOVERNANCE

#ProjectTrainingDays

Project training days

for first call projects

26-28 September 2023 | Garage (34 Boulevard Carnot, 59800 Lille)

The Interreg Europe **project training days** bring together the lead partners, finance managers, controllers and communication managers from 72 projects approved in the first call on **26-28 September 2023** in **Lille, France**.

Participation is limited to **two representatives per project per day**. In addition, one controller per project can participate in the finance training.

Three days of trainings

26 September: Finance reporting training

The first day focuses on finance reporting. The training is targeted at **lead partners, lead partner finance managers and lead partner's controllers** of Interreg Europe projects. During the training, we will cover information and updates on financial reporting and control procedures and requirements related to the management of Interreg Europe projects.

27 September: Project activities and results reporting training

The second day is dedicated to activities and results. The training is targeted at **lead partners** of Interreg Europe projects. It offers an opportunity to learn more about the programme's expectations related to the reporting of activities, good practices and results, and get useful tips and advice.

28 September: Communication training

The third training day is all about communication. The training is targeted at **lead partners and communication managers** of Interreg Europe projects. Participants will get guidance on the Interreg Europe publicity requirements, as well as tips for making project communication activities as effective and attractive as possible.

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Finance reporting training

26 September 2023

Agenda

Time		
09:00-09:30	*Registration*	
09:30-11:00	**Start me up** - Basic reporting principles, legal framework and verification of expenditure	Flex 1
11:00-11:30	*Coffee break*	
11:30-12:45	**Workshops - Round 1**	
	• Group 1: Ain't no mountain high enough	Flex 4 (R-1)
	• Group 2: Paperback writer	Workplace 1
	• Group 3: What a wonderful world	Verrière
12:45-14:15	*Lunch break*	
14:15-15:30	**Workshops - Round 2**	
	• Group 1: What a wonderful world	Verrière
	• Group 2: Ain't no mountain high enough	Flex 4 (R-1)
	• Group 3: Paperback writer	Workplace 1
15:30-16:00	*Coffee break*	
16:00-17:15	**Workshops - Round 3**	
	• Group 1: Paperback writer	Workplace 1
	• Group 2: What a wonderful world	Verrière
	• Group 3: Ain't no mountain high enough	Flex 4 (R-1)
17:30-19:30	*Networking cocktail*	

See the full agenda and additional details online

www.interregeurope.eu/event/project-traning-days-2023

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Activities and results reporting training

27 September 2023

Agenda

08:30-09:00	*Registration*	
09:00-10:00	**Magical mystery tour** - introduction to reporting process	Flex 1
10:00-11:15	**Workshops - Round 1**	
	• Group 1: What you're doing (good practices)	Workplace 1
	• Group 2: Come together (reporting activities)	Verrière
	• Group 3: Getting better (reporting results)	Flex 4 (R-1)
11:15-11:45	*Coffee break*	
11:45-13:00	**Workshops - Round 2**	
	• Group 1: Getting better (reporting results)	Flex 4 (R-1)
	• Group 2: What you're doing (good practices)	Workplace 1
	• Group 3: Come together (reporting activities)	Verrière
13:00-14:30	*Lunch break*	
14:30-16:00	**Workshops - Round 3**	
	• Group 1: Come together (reporting activities)	Verrière
	• Group 2: Getting better (reporting results)	Flex 4 (R-1)
	• Group 3: What you're doing (good practices)	Workplace 1
16:00-16:30	*Coffee break*	
16:30-17:30	**Walking tour** in Lille (meeting point: Flex 2)	
18:00-20:00	*Networking cocktail*	

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Communication training

28 September 2023

Agenda

08:30-09:00	*Registration*	
09:00-09:30	**Introduction to the communication training**	Flex 1
09:30-10:45	**Workshops - Round 1**	
	• Group 1: Tools for effective project communication	Flex 4 (R-1)
	• Group 2: What's your story?	Workplace 1
	• Group 3: Share & learn	Verrière
10:45-11:15	*Coffee break*	
11:15-12:30	**Workshops - Round 2**	
	• Group 1: Share & learn	Verrière
	• Group 2: Tools for effective project communication	Flex 4 (R-1)
	• Group 3: What's your story?	Workplace 1
12:30-14:00	*Lunch break*	
14:00-15:15	**Workshops - Round 3**	
	• Group 1: What's your story?	Workplace 1
	• Group 2: Share & learn	Verrière
	• Group 3: Tools for effective project communication	Flex 4 (R-1)
15:15-16:00	**Closing and conclusion**	Flex 1
16:00-16:30	*Coffee and departures*	

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Group 1

Project acronyms 1/A-F

3F GREEN MODEL

AccelerateGDT

atWork4NEETs

BEST-DIH

BIOWIND

CARES

CASPER

CDREUROPE

CEI BOOST

CHERRY

CIBioGo

CITICESS

CITISYSTEM

CODIL

Coop4RURALGov

CORE

CROWDFUNDMATCH

DEBUTING

DECTOCS

Down-to-Earth

EMBRACER

ENAIBLER

EXPRESS

FEEL

Controllers (countries A-E)

Austria

Belgium

Bulgaria

Czech Republic

Estonia

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Group 2

Project acronyms G-P

GIFT	MILEstone
GOCORE	MINEV
GREENHEALTH	MonitorEE
IMPETUS	NACAO
INERTWASTE	NBS4LOCAL
InnoCom	NEAR
InterRevita	NOTRE
KARMA	OD4GROWTH
LEEWAY	ORIGINN
LOTTI	PLASTIX
MAE	PROACTsme
MICROFUTURE	PROMOTER

Controllers (countries F-L)

Finland	Ireland
France	Latvia
Greece	Luxembourg
Hungary	

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Group 3

Project acronyms R-Z

RAW4RES	SPOTLOG
REC4EU	StopWaste
RuralYouthFuture	SYSTOUR
SATSDIFACTION	TIB
SECON	TOURBO
ShareRES	UnicornQuest
SIreNERGY	UNLOCK
SIRM	UrbanCOOP
SKALE2CT	VIADUCT
SKYLA	WEEEWaste
SMAPE	SeSTEMEU
SMEOrigin	ZCI

Controllers (countries M-Z)

North Macedonia	Slovakia
Poland	Sweden

Points of contact

Austria	The Netherlands
France	

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Project training days

26-28 September 2023

Ground floor

Workshops

Cloakroom

Workplace 1

Plenary sessions

Flex 1

Verrière

Catering / breaks

Workshops

Entrance

Registration

Basement (-1)

Flex 4 (R-1)

Access to basement

Workshops
(access via the ramp)
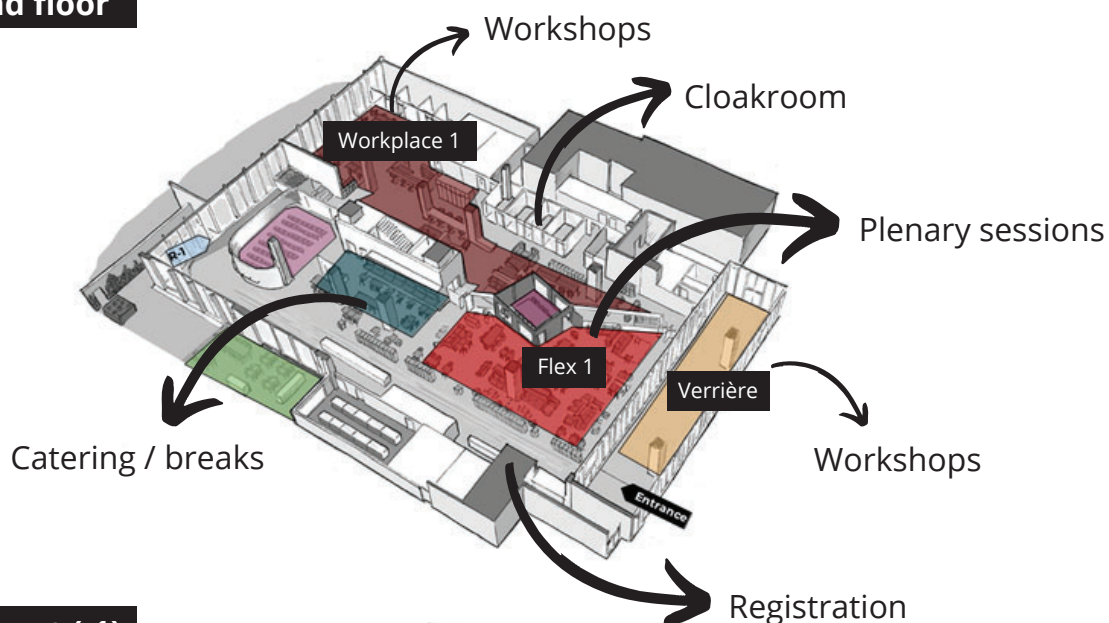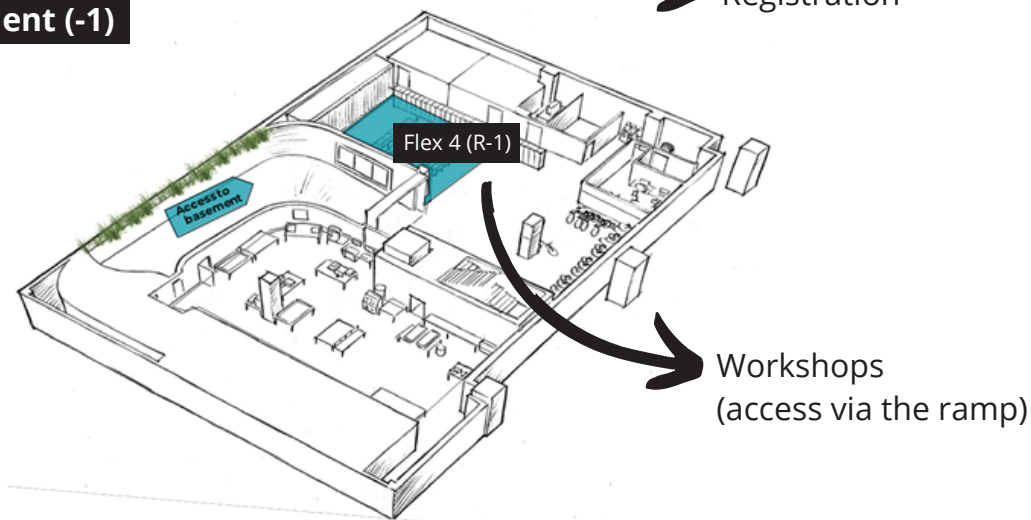
See more information on the event website

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Share your highlights

SMART GREEN CONNECTED SOCIAL CITIZENS GOVERNANCE

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Lille, 26-28 September