Good practice validation

Guidance note for lead partner/ project web admin

Context:

Interreg Europe is a capacity-building programme dedicated to policy learning and policy improvements. In particular, it is dedicated to the exchange and transfer of good practices in order to improve the effectiveness of regional development policies. Interreg Europe projects build on the good practices identified within their partnership. They are the source of inspiration when preparing the action plans and improving the performance of their policies.

Good practice definition

According to the Interreg Europe programme manual, a good practice is defined as "*an initiative (e.g. project, project, process, technique) undertaken in one of the programme's priority axes which has proved to be* **successful** *in a region and which is* **of potential interest** *to other regions. Proved successful means that the good practice has already provided tangible and measurable results in achieving a specific objective*."

Since Interreg Europe is dedicated to regional development policy improvements, a good practice is usually related a **public intervention**. A private initiative may be considered as a good practice only if there is evidence that this initiative has inspired public policies.

Good practice validation: what it is

The good practice tool is available on the Interreg Europe programme website. This tool allows you and your partners to display the good practices identified within your project on your project website.

Before being visible on the project website, each good practice needs to be validated by the project web administrator(s). This check is related to the relevance and quality of the information provided.

After validation by the web admin(s), the practices will become immediately visible on your project website.

Good practice validation checklist

Questions to be checked	Responsibility	Yes/Maybe/No
1/ Are all sections properly completed?	lead partner / web admin	
2/ Is the information in English?	lead partner / web admin	
3/ Is the description clear / meaningful?	lead partner / web admin	
4/ Is the practice one of the good practices identified during the exchange of experience process (that is, to be reported under the indicator 'n° of good practices identified')?	lead partner / web admin	

Good practice validation options

The web admin has a choice between three options:

- Option 1 'No'

  If the good practice is not linked to the project, the web admin should decline the good practice. A short justification needs to be provided for a rejection to be sent via the system to the author.

- Option 2 'Maybe'

  This offers the possibility to request further information on or improvements to the good practice author in case the information provided is not sufficient. If the answer to one of the above questions on the checklist is 'No', the web admin should click 'Maybe' and describe the changes that need to be made by the good practice author.

- Option 3 'Yes'

  If the web admin can answer 'Yes' to all four questions on the validation checklist, s/he can validate the good practice and it can be published on the project website.