



# Interreg Europe Finance seminar

*29-30 September 2016*

## Draft agenda

<b>Group 1</b> <b>EUROPE</b> meeting room	<b>Group 2</b> <b>OLYMPIA</b> meeting room
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### THURSDAY, 29 SEPTEMBER

09:00	Registration
09:30	Introduction and welcome to participants
09:40	Financial reporting: legal framework and procedures (part I) <ul style="list-style-type: none"> <li>▪ The regulatory requirements and programme key documents</li> <li>▪ Reporting deadlines and procedures</li> </ul>
10:30	<i>Coffee break</i>
11:00	Financial reporting: legal framework and procedures (part II) <ul style="list-style-type: none"> <li>▪ The lead partner's role in the reporting and first level control process</li> <li>▪ The iOLF system</li> </ul>
11:45	Eligibility of expenditure, including: <ul style="list-style-type: none"> <li>• Preparation costs</li> <li>• Budget lines</li> <li>• Ineligible costs (fines, gifts)</li> <li>▪ Items requiring pre-approval</li> <li>▪ Exchange rate</li> <li>▪ Eligibility period/project closure</li> </ul>
12:30	<i>Lunch break</i>
14:00	Eligibility of expenditure (continuation) and points of attention, including: <ul style="list-style-type: none"> <li>▪ Dealing with changes (20% Flexibility rule)</li> <li>▪ Private/public funding</li> </ul>
15:30	<i>Coffee break</i>
16:00	Financial reporting: what are the challenges? <ul style="list-style-type: none"> <li>▪ Reporting and controlling staff costs</li> </ul>
17:30	End of the first day
18:00	<i>Networking cocktail</i>

## FRIDAY, 30 SEPTEMBER

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| 09:00 | Financial reporting: what are the challenges? (continuation) <ul style="list-style-type: none"><li>▪ Reporting external expertise costs</li><li>▪ Complying and controlling public procurement rules</li></ul> |
| 10:30 | <i>Coffee break</i>  |
| 11:00 | Lead Partner responsibilities: checking/follow-up on partner's FLC documents <ul style="list-style-type: none"><li>▪ case study</li><li>▪ anti-fraud strategy and suspected fraud reporting</li></ul>          |
| 12:30 | End of the seminar and lunch   |