



Towards EMAS Action Plan

CATALONIA



Document carried out by PP 1: *Ministry of Territory and Sustainability, Government of Catalonia*

Barcelona, 14th March 2019

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INTRODUCTION

Produced by PP1 Ministry of Territory and Sustainability, Government of Catalonia, this Action Plan is a document providing details on how the lessons learnt and exchange of experience from the interregional cooperation will be exploited in order to improve the regional policy instrument addressed in Catalonia. It specifies the nature of the actions to be implemented, their time frame, stakeholders involved, the costs (if any) and funding sources (if any).

GENERAL INFORMATION

GENERAL INFORMATION	
Project:	<i>ENHANCE Interreg Europe</i>
Partner organisation:	<i>Ministry of Territory and Sustainability, Government of Catalonia</i>
Other partner organisations involved (if relevant):	<i>Ministry of Environment and Spatial Planning. Regional Government of Andalusia</i> <i>Sant'Anna School of Advanced Studies</i> <i>Stockholm Environment Institute Tallinn Centre</i> <i>CENIA - Czech Environmental Information Agency</i> <i>Environment Agency Austria</i>
Country:	<i>Spain</i>
NUTS2 region:	<i>Catalonia</i>
Contact Details:	Email address: <i>mjsarrias@gencat.cat</i>
	Phone number: <i>+34 934 44 51 05</i>
Any other relevant information (if relevant):	<i>Members of the Interreg ENHANCE project are:</i> <i>Mrs. María José Sarrias</i> <i>Mrs. Georgina Conesa</i> <i>Mrs. Virginia Ferrer-Vidal</i> <i>Mr. Josep Ma. Masip</i>

POLICY CONTEXT

POLICY CONTEXT	
The Action Plan aims to impact:	<p><i>[mark with a cross the valid option]</i></p> <p><input checked="" type="checkbox"/> Investment for Growth and Jobs programme</p> <p><input type="checkbox"/> European Territorial Cooperation programme</p> <p><input type="checkbox"/> Other regional development policy instrument (please insert the name):</p> <p>_____</p>
Name of the Policy Instrument addressed:	<p><i>ERDF OPERATIONAL PROGRAMME (OP) 2014-2020 IN CATALONIA: OT 3 Improve the competitiveness of SMEs, "Competitiveness of small & Medium sized enterprises".</i></p>
Geographical coverage of the Policy Instrument:	<p><i>Catalonia</i></p>
Responsible for the Policy Instrument:	<p><i>Government of Catalonia, Ministry of the Vice-presidency and of the Economy and Finance, Directorate General for Economic Promotion, Competition and Regulation.</i></p>
Main features of the Policy Instrument:	<p><i>This policy instrument is supported by two strategies approved by the Catalan Government in 2015: Strategy for the promotion of green and circular economy and Catalan Strategy for Eco-design. This instrument is linked to the need of improving the competitiveness of organizations, particularly SMEs, but taking into account a specific aspect of innovation: adding environmental added value to processes, products and services. This is essential in the competitiveness of SME.</i></p> <p><i>The development of businesses must consider the environmental performance of the organization through a systematic approach, preferably, through the adoption of recognised voluntary schemes at EU level such as EMAS, a voluntary scheme that offers the opportunity of rethinking operations, activities, products and services within the whole business cycle.</i></p> <p><i>This instrument is related to the Priority axis selected for ENHANCE with regard to supporting the capacity of SME to achieve regional, national and international markets and the innovation processes of the Catalan OP.</i></p> <p><i>In order to guarantee sustained results, the approach of this instrument needs to be improved in relation to:</i></p> <p><i>-Incentive organizations from all sectors to adopt good environmental practices and eco-innovation within a systematic</i></p>

	<p>approach and not a one-in-time action.</p> <p>-Enhance the collaboration among different Public Authorities (PA) and other interested parties to guarantee the effective implementation of voluntary instruments among the SME.</p>
<p>Stakeholders involved:</p>	<p>Representatives of public administrations:</p> <ul style="list-style-type: none"> - ICAEN – Institut Català d’Energia, Generalitat de Catalunya - Agència de Residus de Catalunya, Generalitat de Catalunya - Agència Catalana de l’Aigua, Generalitat de Catalunya - ACCIÓ, Agència per la Competitivitat de l’Empresa, Generalitat de Catalunya - Subdirecció General d’Intervenció i Qualificació Ambiental, Direcció General de Qualitat Ambiental i Canvi Climàtic (DGQACC), Departament de Territori i Sostenibilitat, Generalitat de Catalunya - Oficina Catalana de Canvi Climàtic, DGQACC, Departament de Territori i Sostenibilitat, Generalitat de Catalunya - Subdirecció General de Prevenció i Control de la Contaminació Atmosfèrica, DGQACC, Departament de Territori i Sostenibilitat, Generalitat de Catalunya - Direcció General de Polítiques Ambientals i Medi Natural, Departament de Territori i Sostenibilitat, Generalitat de Catalunya - Servei de Qualificació Ambiental, DGQACC, Departament de Territori i Sostenibilitat, Generalitat de Catalunya - Servei de Prevenció i Avaluació Ambiental d’Activitats, DGQACC, Departament de Territori i Sostenibilitat, Generalitat de Catalunya - Junta Consultiva de Contractació Administrativa - Direcció General de Contractació Pública, Departament de la Vicepresidència i d’Economia i Hisenda, Generalitat de Catalunya <p>Representatives of EMAS registered organizations:</p> <ul style="list-style-type: none"> - CISVASA - URBASER - AUTORITAT PORTUÀRIA DE BARCELONA - BARCELONA CARTONBOARD - HOTEL ALIMARA - PORTS DE LA GENERALITAT, Generalitat de Catalunya - CORP CLD SUTR <p>Representatives of EMAS accredited verifiers:</p> <ul style="list-style-type: none"> - AENOR <p>Representatives of business associations:</p> <ul style="list-style-type: none"> - PIMEC - FOMENT DEL TREBALL NACIONAL - Club EMAS

	<p>Others:</p> <ul style="list-style-type: none"> - ENT Environment and Management - ECOINSTITUT - ECOMUNDIS
<p>Contribution to improve the policy instrument</p>	<p>The starting point and the framework for the elaboration of the Operating Program Investment in Growth and Employment of Catalonia 2014-2020 (ERDF Operational Program of Catalonia 2014-2020) are:</p> <ul style="list-style-type: none"> - the Europe 2020 strategy and its objectives, - the Catalonia 2020 strategy (ECAT 2020), approved by the Government of Catalonia in April 2012, and - The research and innovation strategy for the smart specialization of Catalonia (RIS3CAT), approved by the Government of Catalonia in February 2014. <p>The ECAT 2020 identifies six priority action areas related to public policies addressed to promote smart, sustainable and inclusive growth and move towards the Catalonia 2020 vision. These areas are employment and training and social cohesion that contribute to inclusive growth, innovation and knowledge, business dynamism, internationalization and green economy that contribute to smart and sustainable growth. In the 2014-2020 period, the ERDF Operational Program of Catalonia 2014-2020 focuses on smart and sustainable growth (innovation and knowledge, business dynamism and green economy).</p> <p>The "Towards EMAS Action Plan" for Catalonia aims to influence the ERDF Operational Program of Catalonia 2014-2020 in thematic Objective 3, OT3: improving the competitiveness of SMEs, the dominant business base in Catalonia, investment priority 3.4. "Support to the capacity of SMEs to grow in regional, national and international markets, and in innovation processes".</p> <p>The investment priority 3.4 determined within the priority area "Business dynamism" of the ECAT 2020, are deployed in a specific objective OE 3.4.1 "Promoting the growth and consolidation of SMEs, in particular by improving their financing, technology and access to advanced support services".</p> <p>The actions included in this Action Plan are intended to influence the specific objective OE 3.4.1 which includes "Programs to improve the competitiveness of companies based on the most</p>

efficient use of resources, the implementation of clean and intelligent technologies, the reduction of negative impacts on the environment and human health and the production of more sustainable goods and services that generate value and create wealth and stable occupation in the territory ". Actions to improve the competitiveness of SMEs are included through the development of actions to promote the circular economy and advice to the company in green economy.

EMAS is an important environmental management tool that, through a systemic approach, promotes the improvement of efficiency in resources' use through different levels of operations in an organization. SMEs are aware of the benefits of approaching a circular production cycle to optimize the use of resources and the impact this has from an economic and environmental perspective. The adoption of a circular production model should also lead to a competitive positioning of SMEs in the market. In this regard, EMAS has become a driver of the circular economy and in line with Specific Objective 3.4.1 of the ERDF Operational Program of Catalonia 2014-2020 and to reinforce strategies for its achievement, the implementation of EMAS should be promoted and favored within a framework of governmental support policies and measures, for to promote the efficiency of resources and encourage companies to systematically adopt good environmental practices.

The actions presented in this Catalonia EMAS Action Plan, aim to strengthen the effectiveness of this policy instrument by encouraging and motivating companies to implement the EMAS system as a tool to improve resources' efficiency. In addition, the Catalonia EMAS Action Plan is in perfect harmony with the Catalan Strategy for the promotion of the green economy and the circular economy and the Catalan Strategy for the promotion of Eco-design, which, in turn, support the ERDF Operational Program of Catalonia 2014-2020.

The two strategies of the Government of Catalonia are framed in the ECAT 2020 and in the RIS3CAT.

The Catalan Strategy for the promotion of the green economy and the circular economy promotes sustainability as a strategic axis to achieve economic recovery, improve competitiveness, create jobs and reduce environmental risks. Among its objectives, it includes giving coherence and visibility to the efforts that the Government of Catalonia is developing in terms of the green and circular

economy from their different departments, and increasing business leadership and the capacity to carry out a green and circular economy in the organizations.

The Catalan Strategy for the promotion of Eco-design, aims to achieve more eco-efficiency, increase competitiveness in the business sector, increase social and environmental responsibility and evolve towards a circular economy that is sustainable for future generations.

EMAS is determined as an instrument for the development of both strategies due to its capacity to lead to a process of continuous improvement in environmental performance of organizations and determine the strengths in them, capable of addressing changes of the productive model towards a circular economy model.

This EMAS Action Plan includes economic actions for the promotion of EMAS (action 1, 2 and 5), actions to reduce and simplify administrative procedures that apply to EMAS organizations (action 4) and actions in the field of public procurement, specifically for the promotion of EMAS through green public procurement (action 3).

ENHANCE through its EMAS Action Plans, aims to improve policies on efficient use of resources, also focusing on another priority action area of ECAT 2020 - the Green Economy, which at the same time is articulated in specific objectives of the ERDF Operational Program of Catalonia 2014-2020. In this area, the ERDF Operational Program of Catalonia 2014-2020 describes that savings and efficiency measures have a high potential to improve businesses' competitiveness, by reducing costs and increasing productivity, given that energy, water and waste management have a relevant cost in manufacturing and service activities.

DETAILS OF THE ACTIONS ENVISAGED

ACTION 1: *Reduction of Financial Guarantees for waste treatment activities*

ACTION 1	
Action	<i>Reduction of Financial Guarantees for waste treatment activities</i>
Type of action	<p><i>Tax break.</i></p> <p><i>Waste treatment activities are required to provide financial guarantees in order to have their activities authorized. This measure aims at reducing the financial guarantees for EMAS registered organisations.</i></p>
Voluntary scheme(s) addressed	<i>EMAS</i>
No. assigned in EMAS Joint Database	<i>IT 1GP</i>
Promoting region	<i>Italy</i>

Background and lessons Learnt

Similar to the situation in Italy, waste management companies must have financial guarantees to deal with the obligations arising from their activities. In Catalonia, the amount of the deposit is calculated and determined within the process for obtaining the license or environmental authorization.

In accordance with current regulations, the Catalan Waste Agency applies financial guarantees to waste management activities through bonds and liability insurances related to the potential damage to the environment. The criteria for calculating these financial guarantees are established in the document "Calculation of Financial Guarantees for waste management activities". This document is an internal procedure, but it's publicly available at the Waste Agency of Catalonia website and is periodically reviewed and updated by the Agency.

The formula generally adopted for calculating the financial guarantees is the following:

$$\text{Total amount (T)} = \text{fixed amount (F)} + \text{variable amount (V)} + \text{fixed amount for storage and transfer of non-hazardous waste (F S\&T)}.$$

The **fixed amount** is defined taking into account the potential needs of recovering the environment, so it varies depending on the type of waste managed by the organisation and its impact to the environment.

The **variable amount (V)** is calculated based on the summation of the quantities and types of waste stored and pending to be treated, and the costs that of treatment that the competent authority would have to assume in case the company does not do it.

$$\text{Variable amount (V)} = \sum Q_i \times V_i$$

A third fixed amount (F S&T) is added for those activities carrying out storage and transfer (S&T) of non-hazardous waste in addition to the waste treatment activity. This amount is defined based on their annual transfer capacity (tons/year).

Although this method is used for the majority of waste management activities, specific methods have been developed for municipal recycling centres, organic waste management and general waste management, and transfer of constructions waste.

Moreover, the Waste Agency of Catalonia already applies specific conditions to the following activities:

- Social economy companies must provide only the 10% of the total amount of the financial guarantee.
- Activities exclusively dedicated to the preparation for reuse of certain materials (Electric and Electronic devices, textiles, toners, bulky municipal waste and glass bottles) benefit from a 50% reduction of the total amount.
- Local administrations are exempt from the financial guarantee.

During the exchange process of the ENHANCE project, the Ministry of Territory and Sustainability has positively assessed the potential transferability of this good practice to Catalonia. One of the key aspects is that it can be transferred into the Catalan Regional framework without modifying the environmental legislation as it can be done within the review of the above mentioned internal procedure ("Calculation of Financial Guarantees for waste management activities"). This circumstance reduces the difficulties of implementation since the interested party has direct competence on the matter.

Even if this action is being transferred directly from the Italian partner, it has been adapted to the above described methodology for the calculation of the financial guarantee in Catalonia.

Currently, there are 24 EMAS registered organizations operating in the waste sector divided as follows:

N	Type of organization
2	Micro organizations
13	Small organization
7	Medium organization
2	Large organization

In order to reinforce this action and to ensure that the reduction of the financial guarantee is done based on the reduced environmental risk of EMAS registered organisations, the Ministry of Territory and Sustainability and the Waste Agency of Catalonia will work on the definition of other "supplementary" actions that could increase the support of this good practice. These supplementary actions will allow obtaining information on the performance of EMAS registered organizations (and particularly to those operating in the waste sector), monitoring of data and feedback among the involved authorities. This activity will have a transversal impact as its outputs will be used in order to support other potential actions within the action plan.

The financial guarantees represent a cost for the companies and the immobilization of a capital, for this reason, its reduction is positively assessed by the organisations. The good practice could have an impact

on the organisations' competitiveness because of the cost reduction, but also as it allows allocating resources to investments or other actions (for example, innovation, environmental protection, etc.). The impact of this action is mainly addressed to SMEs as, considering the available data from the Recycling Association of Catalunya (Gremi de Recuperació de Catalunya) in 2015, 76% of their total number of members (270) were SMEs. Even if there are some waste treatment plants that are not members of the association, this percentage can be considered relevant for the sector as the mentioned association represents about 70% of the waste treatment sites authorised by the Waste Agency of Catalonia in Catalonia (380 authorised sites).

Although this action is specifically addressed to one sector, the waste industry is one of the EMAS leading sectors in Catalonia and it also has a relevant environmental impact as their activities are quite complex. This sector has also an impact in the society as it's perceived as a sensitive sector from the environmental point of view. The waste sector can also have an indirect impact on other sectors as it's a provider for all industrial activities and a large number of service activities.

The main lessons learnt from the exchange process and the interaction with stakeholders is:

- The interaction between the stakeholder and the partner where the good practice has been already implemented has facilitated its acceptance.
- In order to facilitate the implementation of a good practice, it may be necessary to adopt supplementary actions in order to obtain data and allow overcome initial doubts and potential resistance. These actions will help prepare the context in order to facilitate the implementation of the action as well as to provide support in the monitoring phase.
- Face to face meetings with this stakeholder and specifically with representatives at different levels has facilitated the analysis and proposal of the good practice.
- The EMAS Competent Body has realized during the ENHANCE project that existing regulatory reliefs and tax breaks are not known by the target organisations, therefore it's necessary to ensure that a communication strategy is established and implemented. A lack of effective communication could reduce the impact of the action.

This action is in line with the ERDF OP 2014-2020 in Catalonia as an economic measure to boost and support EMAS organizations in the waste sector and especially SMEs. The action is expected to have a positive impact and lead to the implementation of EMAS by companies in the sector involved, increasing the number of accessions to it.

Description of the action

The action will be implemented through the following steps:

Sub-actions	Responsible	Deadline
1 Modification of the waste inspectors check list and collection of data on the level of compliance of organisations (EMAS/ISO 14001/no EMS) - (supplementary action)	Waste Agency of Catalonia	September 2018 – September 2019
2 Data analysis and conclusions on the outputs - (supplementary action)	Waste Agency of Catalonia	September 2019 – December 2019

3 Analysis of the potential reduction of financial guarantees and definition of the procedure for its implementation	Waste Agency of Catalonia	December 2018 - 1 st quarter 2019
4 Proposal for the modification of the "Calculation of Financial Guarantees for waste management activities"	Waste Agency of Catalonia	1 st semester 2019
5 Approval of the "Calculation of Financial Guarantees for waste management activities"	Waste Agency of Catalonia	1 st semester 2019
6 Dissemination of the good practice	Waste Agency of Catalonia EMAS Competent Body Club EMAS	2 nd semester 2019 (once the Agency authorises it)

Stakeholders involved:

Waste Agency of Catalonia: it's the competent authority in relation to the financial guarantees of waste treatment plants and activities. It'll be responsible for all the sub-actions and will involve the EMAS Competent Body by sharing with it the conclusions of the data analysis (supplementary action)

Ministry of Territory and Sustainability (EMAS Competent Body): it'll be involved in relation to the dissemination of the good practice to all types of organisations.

Club EMAS: it'll be involved in relation to the dissemination of the good practice, specifically to the EMAS registered organisations and to all those organisations that usually ask for information on environmental management through their helpdesk.

Costs: Internal costs of human resources. The measure will not represent a direct cost or expense to the administration involved.

Funding sources: Not required.

Dissemination & Communication

Dissemination and Communication actions	Responsible	Deadline
Information to be published in the Waste Agency website	Waste Agency of Catalonia	2n semester 2019
Information to be published in the Ministry of Territory and Sustainability website – EMAS section	Ministry of Territory and Sustainability	2n semester 2019
Direct communication to those waste contractors already authorised by the Waste Agency	Waste Agency of Catalonia and other competent authorities	2n semester 2019
Specific communication to existing EMAS registered organisations operating in the waste sector	Ministry of Territory and Sustainability	2n semester 2019
A specific clause included in the resolution of environmental licence/authorization of waste treatment plants informing about the reduction of the financial guarantee	Ministry of Territory and Sustainability	2n semester 2019

Monitoring (if appropriate)

Implementation of sub-actions will be monitored through 2 yearly meetings with the Waste Agency in order to collect data and analyse feedback:

- Number of new EMAS registered organisations in the waste sector
- % of increased EMAS registers in the sector
- % of SMEs

Current status:

From September 2018, the Waste Agency has already modified the waste inspectors check list in order to collect information about the implementation of EMAS/ISO 14001 in the inspected organisations.

ACTION 2: Special conditions for EMAS registered organizations participating to Circular Economy funding programs

ACTION 2	
Action	<i>Special conditions for EMAS registered organisations participating to Circular Economy funding programs</i>
Type of action	<i>Promotional incentive</i>
Voluntary scheme(s) addressed	<i>EMAS</i>
No. assigned in EMAS Joint Database	<i>IT 27 (Mapping)</i>
Promoting region	<i>Italy</i>

Background and lessons Learnt:

This action has been inspired by a good practice already implemented in Italy. In the case of Italy, special conditions are applied to EMAS registered organisations in the frame of funding programmes linked to the Regional Funds. In the case of Catalonia, the action will be customised taking into account its context and also the links to the policy instrument considered in the Interreg ENHANCE project which regards “Competitiveness of small & Medium sized enterprises” and circular economy.

Thanks to the stakeholders group meetings, MTS and stakeholders have identified some funding programmes that could potentially fall into the scope of this action. The Waste Agency of Catalonia has three funding programs related to circular economy and waste prevention:

1. Grants for projects related to the prevention of municipal waste and for preparedness for reuse.
2. Grants for projects for the promotion of circular economy.
3. Grants for projects related to the prevention, preparation for reuse and recycling of industrial waste.

Funding programmes 2 and 3 are addressed to organisation, both SMEs and large organisations, while n. 1 is mainly addressed to local administrations even though there are specific actions that allow the participation of NGOs and universities.

In all three cases, the beneficiary must co-finance the project, but usually SMEs have a larger percentage of support:

- In the case of the funding programme n. 1, the maximum amount is 75% of the expenses
- In the case of the funding programme n. 2, In the case of projects related to Circular Economy, the amount of the aid is maximum of 75% of the expenses in the case of SMEs, or 50% if the beneficiary is not a SME.
- In the case of the funding programme n. 3, there’s a specific calculation system that also provides extra for SMEs:

T	S	D	R+D	En cas de pime	En cas de col·laboració efectiva de diverses empreses
A1	30%	5% - 10%		+ 10%	
A2	30%	5% - 10%		+ 10%	
A3	25%			+ 10%	
B1			25%	+ 10%	+ 15%
B2			25%	+ 10%	+ 15%
B3			25%	+ 10%	+ 15%

T = tipus de projecte; S = superació de normes de la Unió Europea o augment del nivell de protecció ambiental en absència de normes de la Unió Europea; D = adaptació anticipada a futures normes de la Unió Europea; R+D = recerca industrial i desenvolupament experimental

The funding programme related to the municipal waste prevention covers the following activities:

- Development or updating of municipal waste prevention plans
- Implementation of certain actions included in the municipal waste prevention plans
- Preparation for re-use projects.

The funding programme related to the promotion of Circular Economy allows the presentation of:

- Projects for the implementation of new products or services in the market
- Studies and testing of prototypes or demonstration projects of new products or services.

Those projects and studies include Eco-design, re-use and maintenance, take-back-schemes, new business models, remanufacturing, industrial symbiosis, new use of recycled materials, new processes and technologies that allow the valorisation of materials that are not currently valorised, landfill mining.

The funding programme related to the projects related to the prevention, preparation for reuse and recycling of industrial waste can cover:

- Projects for industrial waste prevention, preparation for the reuse and recycling
- Industrial and development research projects applied to the field of prevention, preparedness for the reuse and recycling of industrial waste

The projects and initiatives that are funded by the three mentioned programmes are perfectly coherent with the principles and objectives of the EU Eco-Management and Audit Scheme (EMAS).

The current assessment system is as follows:

Circular Economy Projects		Industrial Waste reduction projects		Municipal Waste prevention projects	
<i>Criterion</i>	<i>Points</i>	<i>Criterion</i>	<i>Points</i>	<i>Criterion</i>	<i>Points</i>
Environmental relevance of the project	40	Degree of effective reduction of waste	70	Quality of the project	1 to 5
Technical quality of the project	15	Waste management hierarchy	20	Economic contribution to the project (greater than the 25% required)	0 to 3
Social and economic aspects	15	Size of the applicant organisation	10	European Waste Prevention Week	0 to 2 0 to 1
Value chain	10				
Innovation	10				
Commercial potential of the project	10				

Each criterion is furtherly developed in sub-criteria.

These three funding programmes are well known in the region not only by the enterprises, but also by business and sectoral associations, professional associations and public administrations. This is expected to contribute to the visibility of EMAS within the SMEs.

In order to gradually increase the possibility of SMEs to access to the above-mentioned programmes and benefit from this condition, MTS has proposed the Catalan Waste Agency to benefit not only EMAS registered organisations, but also those consortiums with the participation of an EMAS registered organisation. It' expected that this will:

- Stimulate the interaction between EMAS and non-EMAS registered organisations and facilitate an extra learning process among the partners involved in a project
- Generate symbiosis related to environmental management along the value chain in the case for example of projects involving customers and providers
- Stimulate the creation of consortium among micro, small and medium organisations within the framework of the funding programmes and increased their level of participation as well as their expectancies to be awarded.

According to a recent study¹, Catalonia is facing different challenges regarding Circular Economy, and particularly in relation to SMEs, these include:

- A lack of awareness and limited access to knowledge;
- Lack of focus of support activities to boost the regional circular economy;
- Little demand for circular products in the marketplace;
- Lack of willingness and financial support for investing in circular practices.

¹ "Fast forward towards a circular Catalonia", KPMG and MVO Nederland, Part of the EU project 'Boosting circular economy amongst SMEs in Europe', A project of the European Commission, January 2019

Some of the recommendations provided by the study for the Catalan Government are:

- Increase investment in a regional support programme for SMEs on circular economy
- Focus support activities in order to make a sizeable impact
- Boost demand for circular products and services through public procurement
- Stimulate investment and provide financial support to SMEs to help them implement circular economy strategies and practices.

Through a larger participation in the mentioned funding programmes, SMEs will be able to overcome the initial barriers that the implementation of Circular Economy has in the Region and the Region itself will increase the fraction of SMEs adopting circular strategies and practices.

This action is in line with the ERDF OP 2014-2020 in Catalonia as an economic measure to boost and improve the competitiveness of EMAS organizations especially SMEs, through the development of actions to promote the circular economy and eco-innovation.

Description of the action

The action will be implemented through the following steps:

Sub-actions	Responsible	Deadline
1 Proposal of scoring system and scope of the action	Ministry of Territory and Sustainability and Waste Agency of Catalonia	January 2019
2 Technical and legal assessment of the proposals	Waste Agency of Catalonia	January 2019
3 Modification of Term of Reference of the funding programme	Waste Agency of Catalonia	1st quarter 2019
4 Approval and inclusion in the next call for proposals	Waste Agency of Catalonia	1st quarter 2019
5 Modification of the call for proposals	Waste Agency of Catalonia	1st quarter 2019
6 Publishing in the Official Journal	Waste Agency of Catalonia	1st semester 2019
7 Dissemination of the good practice	Waste Agency of Catalonia Ministry of Territory and Sustainability ACCIÓ - Agència per a la Competitivitat de l'Empresa Club EMAS Business Associations	Depending on each call of proposals (once published)
8 Assessment of the results and analysis of defining extra promotion in 2020.	Waste Agency of Catalonia Ministry of Territory and Sustainability	2nd semester 2019 – 1 st semester 2020

Stakeholders involved:

Waste Agency of Catalonia: it's the competent authority in relation to the above-mentioned funding programmes.

ACCIÓ - Agència per a la Competitivitat de l'Empresa: it'll be involved in relation to the dissemination of the good practice.

Ministry of Territory and Sustainability (EMAS Competent Body): it'll be involved in relation to the dissemination of the good practice.

Club EMAS, Business Associations: they'll be involved in relation to the dissemination of the good practice.

Costs: Internal costs of human resources.

Funding sources: *Waste Agency of Catalonia annual budget.*

Dissemination & Communication

Dissemination and Communication actions	Responsible	Deadline
Information to be published in the Waste Agency website and the official journal	Waste Agency of Catalonia	When published at the Official Journal
Information to be published in the Ministry of Territory and Sustainability website – EMAS section and news section	Ministry of Territory and Sustainability	When published at the Official Journal
Information to be published in the ACCIÓ website	ACCIÓ - Agència per a la Competitivitat de l'Empresa	When published at the Official Journal
Information to be disseminated through different means accordingly to the target groups and tools used by the stakeholder (website, newsletter, mailing lists, social media, etc.)	Club EMAS	When published at the Official Journal
Information to be disseminated through different means accordingly to the target groups and tools used by the stakeholder (website, newsletter, mailing lists, social media, etc.)	Business Associations	When published at the Official Journal

Monitoring (if appropriate)

Implementation of sub-actions will be monitored through:

- 1st semester meeting (2019) at the beginning of the definition of the action.
- 2nd semester meeting (2019) with the Waste Agency once the call for proposals have been closed and the proposals assessed in order to obtain data on % of proposals involving EMAS registered organisations, % of proposals proposed by SMEs, queries received on EMAS.
- Information requested to other stakeholders in relation to the dissemination of the action (evidences to be provided by each stakeholder involved). A yearly feedback meeting with the stakeholders.

ACTION 3: Promotion of EMAS through Green Public Procurement

ACTION 3	
Action	<i>Promotion of EMAS through Green Public Procurement</i>
Type of action	<i>Green Public Procurement</i>
Voluntary scheme(s) addressed	<i>EMAS</i>
No. assigned in EMAS Joint Database	<i>Not a specific GP</i>
Promoting region	<i>ENHANCE Workshop 3</i>

Background and lessons learnt

Following the recommendations and the development of the European regulations, in 2005, the Government of Catalonia approved an Agreement with initiatives for promoting green public procurement. The Agreement urged all departments to include environmental management criteria for the technical solvency of certain contracts and to incorporate environmental criteria in the terms of reference of contracts. The scope of the agreement covers the Catalan Government as well as other public or related bodies/organizations.

This agreement provided also the opportunity for the creation of the Monitoring Commission for Greening of Public Contracts (CSACA), a commission composed by representatives of different departments of the Generalitat in charge of procurement activities and a representative of the General Directorate for Environmental Quality and Climate Change as an expert.

In this regard, in order to promote the greening of public procurement in decentralized procurement, the General Directorate for Environmental Quality and Climate Change elaborates thematic and procedural guidelines for greening public procurement that are approved by the CSACA and the Plenary Session the Administrative Contracts Consultation Board of the Region of Catalonia.

The results of the Workshop on the promotion of EMAS were presented at the last CSACA meeting on 25 May 2018 through the public procurement held in Tallinn on 12 and 13 February 2018 in the framework of the ENHANCE Project.

The Government of Catalonia within the Government Plan for the XII Legislature (September 2018), has reaffirmed the importance of greening public procurement. In Axis 2. "A prosperous, responsible and sustainable economy" includes the actions:

- Promotion of environmental management and improvement systems in companies (ISO 14001, EMAS and eco-labels) and greening of public procurement, in order to foster the transition to a circular economy, in compliance with the European directives.
- Promotion of sustainable public procurement.

The Ministry of Territory and Sustainability collaborates with other public and private organizations to promote the greening of the contracting. Among other public bodies, it collaborates with the Catalan Association of Municipalities, the Diputació de Barcelona, the Metropolitan Area of Barcelona or the City Council of Barcelona.

Green Public procurement has been an issue that has raised high interest from certain stakeholders along the project meetings although it also presents a high level of complexity due to the European and State level regulations.

According to the data (2017) from the General Directorate of Public Procurement in Catalonia² 72,6% of the tenders were awarded to SMEs, but in terms of the amount, the percentage decreases to 51,3%. The available data³ also shows that 14% of the total number of tenders included environmental criteria (nearly 30% in term of amount in €). Even if this percentages have increased from 2016 to 2017 (0,4% and 11,5% respectively), there still space for improvement and the specific policy instruments related to GPP in Catalonia could be improved through this action.

In relation to the ERDF OP 2014-2020 in Catalonia, it is considered the instrumental nature of public procurement to move towards the objectives of sustainable development. This can be specified in the establishment of links with the environmental public policies, including the promotion of EMAS. Law 09/2017 of November 8 of Public Sector Contracts, in the preamble and collecting what is already established by Directive 2014/24 / EU, makes explicit the instrumental nature of public procurement to implement environmental policies. EMAS, as well as the EU Ecolabel, are instruments developed by the European Commission within the framework of environmental policies to promote the transition towards sustainable economic growth. The text of Law 09/2017 promotes EMAS in the 3rd Sub-Section of Solvency in Article 94 "Accreditation of compliance with environmental management standards", explicitly mentions EMAS as a reference standard to be considered by the contracting bodies, whereas it refers generically to the rest of the standards or systems.

The WS3 of the ENHANCE project held in Tallinn about GPP, gave the opportunity of a debate and exchange of experiences about GPP procedures and clauses, but also it has been the occasion to obtain key information directly from EU experts on this issue.

Particularly, these inputs from the workshop will help in the design and adoption of this action:

- EMAS as such cannot be required in the technical specifications. It can be requested that the service provider has environmental management system in place but not EMAS in particular. EMAS registration can be used as a proof of EMS existence in the company. However, it is stated in GPP regulations that any other EMS recognised in accordance with article 45 of EMAS regulation or other EMS based on relevant

² "Indicadors de les tipologies d'adjudicatariis – Especial referencia a les PIME 2017", Direcció General de Contractació Pública (2017).

³ "Anàlisi dels indicadors de clàusules ambientals – 2017", Direcció General de Contractació Pública (2017).

European or International standards are also acceptable. This would include international scheme ISO 14001 and local EMS schemes such as Eco-lighthouse (Norway), etc.

- As there is still very little awareness about EMAS, wording in tenders is a key aspect, using the exact text already included in the Directive will be helpful as it fully complies with the directive but it also refers to EMAS even if does not exclude another EMS.

- Different countries have different attitudes for using EMAS in GPP as award criteria; the applicability of practices in GPP seems to be highly conditioned by the legal system and the local interpretations of the legislation.

- Requiring EMAS into a contract providing the necessary time to the contractor can be the most effective measure of boosting EMAS. This practice seems to comply with the free market principles as any company can participate to the tender, but once awarded it has a number of years to adopt EMAS.

- The availability of good environmental indicators, a strong monitoring system and 3rd party validated data from EMAS registered contractors also benefits the public administrations when it comes the time to assess the performance of the contractor from an environmental perspective. Validated data could also be required in the tender.

Due to the lessons learnt, this action will include the following preliminary steps:

- To carry out a legal analysis of the potential options of taking EMAS into consideration in the new public procurement regulations.
- Benchmark of how public administrations use EMAS in public procurement.

Description of the action

The action will be implemented through the following steps:

Sub-actions	Responsible	Deadline
1 Preparation of a Guideline for the Promotion of EMAS through public procurement.	Directorate General of Environmental Quality and Climate Change of the Ministry of Territory and Sustainability	1 st semester 2019
2. Approval of the guidelines	Monitoring Commission for Greening of Public Contracts Administrative Contracts Consultation Board of the Region of Catalonia (final approval)	2 nd semester 2019
3 Dissemination of guideline: 3.1 The Guidelines will be used greening the contracting procedures of the departments and entities of the Government of Catalonia, including the framework agreements and centralized contracts of the Central	Ministry of Territory and Sustainability Central Purchasing	2 nd semester 2019 – 1st semester

<p>Purchasing Authority of the Department of Vice Presidency, Economy and Finance.</p> <p>The Guide will be published in the Public Procurement Working Group⁴ in Catalonia and it'll be also presented at Procura+</p> <p>3.2 Advice to the Contracting bodies of the Public Service (centralized purchase and decentralized purchase)</p> <p>3.3 Training at the School of Public Administration of Catalonia</p>	<p>Authority</p> <p>Administrative Contracts Consultation Board of the Region of Catalonia</p>	<p>2020</p>
<p>4 Dissemination of the good practice</p>	<p>Ministry of Territory and Sustainability</p> <p>Central Purchasing Authority</p> <p>Administrative Contracts Consultation Board of the Region of Catalonia</p> <p>Club EMAS</p> <p>Ecoinstitut</p> <p>Business Associations</p>	<p>2nd semester 2019 – 1st semester 2020</p>

Stakeholders involved:

Central Purchasing Authority: it's the authority carrying out the studies so that the Government of Catalonia rationalizes its supplies' policy and provides instructions in relation to it.

Administrative Contracts Consultation Board of the Region of Catalonia: It is the specific advisory body on public procurement of the Government of Catalonia.

Monitoring Commission for Greening of Public Contracts: members of this commission are General Direction of Environmental Quality and Climate Change of the Department of Territory and Sustainability, Central Purchasing Authority, the Administrative Contracts Consultation Board of the Region of Catalonia, the most representative trade unions of Catalonia, and other Departments and entities of the public sector of the Government of Catalonia.

Ministry of Territory and Sustainability (EMAS Competent Body): it'll be involved in relation to the dissemination of the good practice.

Club EMAS, Ecoinstitut, Business Associations: they'll be involved in relation to the dissemination of the good practice.

Costs:

- Internal costs of human resources
- 15.000 € (VAT exclude) for the elaboration of the guidelines.

⁴ Created in 2017, the group is led by the Ministry of Territory and Sustainability. Members of the group are la Central Purchasing Authority, the Catalan Institute of Energy, the Catalan Association of Municipalities, the Consortium of Catalan University Services, Municipality Council of Barcelona, the Metropolitan Area of Barcelona, the Diputació of Barcelona and the Waste Agency of Catalonia.

Funding sources: Annual budget of Directorate General of Environmental Quality and Climate Change of the Ministry of Territory and Sustainability.

Dissemination & Communication

Dissemination and Communication actions	Responsible	Deadline
Information to be published in the website of MTS and other means (social networks, etc.)	MTS	2 nd semester 2019
Information to be disseminated through different means accordingly to the target groups and tools used by the stakeholder (website, newsletter, mailing lists, social media, etc.) and also through the contracting committee of the Municipality of Barcelona.	Club EMAS	2 nd semester 2019/ 2020
Information to be disseminated through different means accordingly to the target groups and tools used by the stakeholder (website, newsletter, mailing lists, social media, etc.)	Ecoinstitut	2nd semester 2019/ 2020
Information to be disseminated through different means accordingly to the target groups and tools used by the stakeholder (website, newsletter, mailing lists, social media, etc.)	Business Associations	2nd semester 2019/ 2020

Monitoring (if appropriate)

Implementation of sub-actions will be monitored through:

- On-line monitoring with involved stakeholders.
- Meeting with CSACA for the presentation and approval of the guidelines.
- Information requested to other stakeholders in relation to the dissemination of the action (evidences to be provided by each stakeholder involved). A yearly feedback meeting with the stakeholders.

ACTION 4: Reduction / Simplification of inspections in EMAS registered companies

ACTION 4	
Action	<i>Reduction / Simplification of inspections in EMAS registered companies</i>
Type of action	<i>Regulatory relief</i>
Voluntary scheme(s) addressed	<i>EMAS</i>
No. assigned in EMAS Joint Database	<i>Partially ID 2 Czech Republic</i>
Promoting region	<i>Czech Republic - ENHANCE Workshop 5</i>

Background and Lessons Learnt

This action will be developed through two different entities the Waste Agency of Catalonia and the Service of Information, Inspection and Environmental Control of Activities (MTS).

The action has been identified thanks to:

- The WS5 of the ENHANCE project held in Vienna about inspections and environmental control, where a key stakeholder from Catalonia involved in inspections (Service of Information, Inspection and Environmental Control of Activities) had the opportunity to interact with inspectors from Austria.
- A Best Practice from Czech Republic, where reports and documents provided for ISO14001 and EMAS certification can be attached to the application within the procedure for obtaining the Integrated Environmental Permit to fulfil BAT 1 and moreover, EMAS registered organisations have fewer controls from the Czech Environmental Inspectorate.

In relation to the practice implemented in Czech Republic even if this action seems interesting, unfortunately the referred documents and the data and information they contain are considered as additional documents only, so the action has a lower impact and could be not appreciated by the organisations as no direct benefits are perceived.

However, considering the previous experience carried out by Service of Information, Inspection and Environmental Control of Activities in Catalonia, MTS will adopt an action addressed to reduce and simplify inspections in EMAS registered organisations through:

- Collection of data and evidences in order to demonstrate the environmental performance of EMAS registered organisations
- Use of data in the validated environmental statement.

The Service of Information, Inspection and Environmental Control of Activities in Catalonia has already undertaken an experience in relation to the reduction on the frequency of inspections for those EMAS

registered organisations following under the Industrial Emissions Directive. Due to this experience, it has been able to collect and analyse data that has allowed a modification in the procedure. Such activity allows similar initiatives based on the evidence of performance and it helps the reduction of resistance from enforcement authorities.

The reduction of inspections or the simplification of inspections benefits SMEs in terms of:

- Reduction of time-consuming activities (inspection and paperwork)
- Availability of human resources
- Reduction of costs (time dedicated to inspection activities).

This action actions for to reduce and simplify administrative procedures associated with inspections and environmental control for EMAS organizations and specially SMEs, also has an economic impact and in this sense is in line with the ERDF OP 2014-2020 in Catalonia. The action is expected to have a positive impact and lead to the implementation of EMAS by companies in the sector involved, increasing the number of accessions to it.

Description of the action

The action will be implemented through the following steps:

- Waste Agency of Catalonia

Sub-actions	Responsible	Deadline
1 Identification of EMAS registered organisations, ISO 14001 certified organisations and organisations with no EMS in the inspection reports of the Waste Agency of Catalonia: Modification of the waste inspectors check list. <i>(see also sub-action n. 1 of ACTION 1 of this Action Plan)</i>	Waste Agency of Catalonia	September 2018
2 Compilation of the information during 1 year and data management to evaluate the results of the inspections and the level of compliance of organisations (EMAS/ISO 14001/no EMS). <i>(see also sub-action n. 2 of ACTION 1 of this Action Plan)</i>	Waste Agency of Catalonia	From September 2018 to September 2019
3 Data analysis → assessment of what type of measure can be applied to EMAS companies depending on the regulatory framework, the type of establishment, the size of the installation and other factors.	Waste Agency of Catalonia	2 nd semester 2019/1 st semester 2020
4 Dissemination of the good practice	Ministry of Territory and Sustainability Club EMAS Business Associations	1st semester 2020

- Service of Information, Inspection and Environmental Control of Activities

Sub-actions	Responsible	Deadline
1 Evaluate the potential use of the Validated Environmental Statement and its data (consumption, emissions, processes ...) as a reference document and valid verification record in the framework of integrated environmental inspections: <ul style="list-style-type: none"> - Use of the Environmental Statement within the planning phase of inspections. - Streamline on-site visits to inspections. - Integrate data from the Environmental Statement in the inspection records. - Avoid duplication of checks. 	MTS – Service of Information, Inspection and Environmental Control of Activities	1st semester 2019/1st semester 2020
2 Dissemination of the good practice	Ministry of Territory and Sustainability Club EMAS Business Associations	2nd semester 2020

Stakeholders involved:

Waste Agency of Catalonia: is the enforcement authority in relation to waste regulations and carries out the waste inspections.

Service of Information, Inspection and Environmental Control of Activities: is the enforcement authority in relation to environmental inspections.

Ministry of Territory and Sustainability – Environmental Quality (EMAS Competent Body): it'll be involved in relation to the dissemination of the good practice.

Club EMAS, Business Associations: they'll be involved in relation to the dissemination of the good practice.

Costs: Internal costs of human resources.

Funding sources: Not required.

Dissemination & Communication

Dissemination and Communication actions	Responsible	Deadline
Information to be published in the website of MTS	MTS	1 st & 2 nd semester 2020
Information to be published in the website of the Waste Agency of Catalonia	Waste Agency of Catalonia	1 st semester 2020
Information to be published by the Service of Information, Inspection and Environmental Control of Activities	Service of Information, Inspection and Environmental Control of Activities	2 nd semester 2020
Information to be disseminated through different means accordingly to the target groups and tools used by the stakeholder (website, newsletter, mailing lists, social media, etc.)	Club EMAS	2 nd semester 2020
Information to be disseminated through different means accordingly to the target groups and tools used by the stakeholder (website, newsletter, mailing lists, social media, etc.)	Business Associations	2 nd semester 2020

Monitoring (if appropriate)

Implementation of sub-actions will be monitored through:

- Meetings every 6 months on the development of the action and follow up of firsts outputs.
- Analysis of data on inspections with the stakeholders.

ACTION 5: *Tax and administrative fees reduction*

ACTION 5	
Action	<i>Tax and administrative fees reduction</i>
Type of action	<i>Reduction of administrative fees</i>
Voluntary scheme(s) addressed	<i>EMAS</i>
No. assigned in EMAS Joint Database	<i>Partially IT_40</i>
Promoting region	<i>Italy, ENHANCE Workshop1, Workshop 2, ENHANCE Workshop 5,</i>

Background and lessons learnt

This action is an improvement of an existing good practice that has been analysed and discussed along the project, both with stakeholders and the project partners, particularly during the Interregional Meeting and the Workshops n. 1, 2 and 5. Workshop n. 1 regarding Circular Economy brought the opportunity to MTS and the Waste Agency of Catalonia to learn about the experience regarding tax and administrative fees reduction carried out in Italy. Although this each Region has different fees and taxes and they depend on the specific legal framework, reduction of fees and taxes is a good practice that can be transferred by adapting it to the fees and tax system existing in each region.

Thanks to this learning process, MTS has decided to improve the impact and to enhance the scope of that good practice that basically consists in the reduction of administrative fees, particularly those within the competence of the Directorate General of Environmental Quality and Climate Change of the Ministry of Territory and Sustainability and the Waste Agency of Catalonia. It has a positive impact on the competitiveness of the organisations, particularly SMEs as administrative fees can have a higher impact in smaller organisations. Indeed, tax and administrative fees have a direct impact in the SMEs' budget allocated to environmental management; its reduction will allow SMEs to invest those resources in other environmental improvements addressed to the efficient use of resources.

Tax breaks and reduction of administrative fees are particularly appreciated by organisations. Some lessons learnt along the discussion with stakeholders, particularly organisations, are:

- Among the different incentives and regulatory exemptions, the reduction of fees is considered as a bonus with a clear procedure for its execution.
- These bonuses are easily quantifiable, so it is also easy to present concrete data on the benefits of the application of this incentive for senior management and other units of the organization.

Working closely with one of the interested parties involved in the project, the Waste Agency of Catalonia has considered the measure of adopting reductions in administrative fees related to the waste

management process and regulations. These fees are regulated in the Law of rates and public prices and the modification of those fees can be carried out through the modification of the Law on fiscal, administrative, financial and public sector measures.

The following are the current administrative fees charged by the Waste Agency of Catalonia:

Description	Amount (€)
a. Inspections of non-compliances detected when processing an administrative procedure in an authorized waste management activity	229,05 €
b. Processing of registration files and the annotation of modifications in the Register of waste producers	39,25 €
c. Supervision of the Waste Acceptance Sheet	58,10 €
d. Supervision of the tracking sheet	3,70 €
e. Supervision of the itinerant tracking sheet	3,70 €
f. Supervision of the document related to import and transfrontier shipment of waste	104,90 €
g. Supervision of the document of waste reception	1,25 €

Organisations are charged with other administrative fees by different areas of the public administration in relation to procedures regarding the environment. MTS has decided to involve those areas in order to assess the possibility to reduce a wider range of fees.

The following table provides the information regarding the fees charged by the Information, Inspection and Environmental Control of Activities Unit:

Administrative fee	Amount without reduction (2018)	With 75 % reduction
Inspection Report ("on site" visit carried out by a private inspection body)	431,85 €	108,00 €
Savings for an EMAS registered organisation with satisfactory or adequate results of the inspection		-323,85 €
Inspection Report carried out by the public administration	1.086,15 €	271,55 €
Savings for an EMAS registered organisation with satisfactory or adequate results of the inspection		-814,6 €

Savings in case of "on site" inspection carried out by a private inspection body which is currently the most common case will only be between € 215.90 and € 323.85.

If the "on site" inspection is carried out by the public administration, savings can reach a higher amount, (€ 814,6).

The following table provides the information regarding the fees charged by the Unit of Prevention and Environmental Evaluation of Activities:

1.1) Fees for services regarding to the environmental authorization of activities	Standard fee		Reduction 75% for EMAS	
	Annex I.1	Rest of I.1 and I.2	Annex I.1	Rest of I.1 and I.2
(12.13.1/5 Revised text of the Law of Public Taxes and Public Prices of the Generalitat de Catalunya)	Section 11.1	Rest of I.1 and I.2	Section 11.1	Rest of I.1 and I.2
a) Environmental Authorization with Environmental Impact declaration	7.077,75	8.536,30	1.769,44	2.134,08
Environmental Authorization	4.415,40	5.873,95	1.103,85	1.468,49
Environmental Impact declaration	2.662,35	2.662,35	665,59	665,59
b) Substantial modification with Environmental Impact declaration	4.870,25	5.599,50	1.217,56	1.399,88
Environmental Authorization	2.207,90	2.937,15	551,98	734,29
Environmental Impact declaration	2.662,35	2.662,35	665,59	665,59
c) Environmental Authorization without Environmental Impact declaration		5.873,95		1.468,49
d) Substantial modification without Environmental Impact declaration	2.207,90	2.937,15	551,98	734,29
e) Anticipated review of the Environmental Authorization ex-officio upon request of the party, Annex I.1 and periodical review of the Environmental Authorization for activities in Annex I.2	2.207,90	2.937,15	551,98	734,29
b bis) Previous decision on submission or not to environmental impact assessment within the environmental authorization procedure of activities or substantial modification (currently Simplified Environmental Impact Assessment)	2.290,55		572,64	
d bis) Non-substantial modifications of the activity having an effect on the environment	542,7	839,15	135,68	209,79

Description of the action

The action will be implemented through the following steps:

Sub-actions	Responsible	Deadline
1 To analyse the administrative fees that could be potentially reduced	Waste Agency of Catalonia Information, Inspection and Environmental Control of Activities Unit Unit of Prevention and Environmental Evaluation of Activities	Dec/2018
2 Follow up of the proposal of modification of Law on fiscal, administrative, financial and public sector measures.	Responsible for procedures and legal coordination, Directorate-General for Environmental Quality and Climate Change	December 2018/1 st quarter 2019
3 Modification and entry into force of Law on fiscal, administrative, financial and public sector measures.	Ministry of the Vice- presidency and of the Economy and Finance Ministry of the Presidency	1 st quarter 2019
4 Dissemination of the good practice	Ministry of Territory and Sustainability	1 st & 2 nd semester 2019

Stakeholders involved:

Waste Agency of Catalonia: it's the competent authority in relation to part of the above-mentioned administrative fees. It'll be responsible for the implementation of the action within it's the fees of its own competence.

Information, Inspection and Environmental Control of Activities Unit: it's the competent authority in relation to part of the above-mentioned administrative fees. It'll be responsible for the implementation of the action within it's the fees of its own competence.

Unit of Prevention and Environmental Evaluation of Activities: it's the competent authority in relation to part of the above-mentioned administrative fees. It'll be responsible for the implementation of the action within it's the fees of its own competence.

ACCIÓ - Agència per a la Competitivitat de l'Empresa: it'll be involved in relation to the dissemination of the good practice.

Ministry of Territory and Sustainability (EMAS Competent Body): it'll be involved in relation to the dissemination of the good practice.

Club EMAS, Business Associations: they'll be involved in relation to the dissemination of the good practice.

Costs: Besides the Internal costs of human resources, this action will represent a reduction in the economic revenues of the public administration. Due to the current limited number of EMAS registered organisations, it is expected that the economic impact in the revenues will be limited.

Funding sources: Not required.

Dissemination & Communication

Dissemination and Communication actions	Responsible	Deadline
Information to be published in the Waste Agency website and the official journal	Waste Agency of Catalonia	1 st semester 2019
Information to be published in the Ministry of Territory and Sustainability website – EMAS section and news section	Ministry of Territory and Sustainability	1st semester 2019
Information to be published in the ACCIÓ website	ACCIÓ - Agència per a la Competitivitat de l'Empresa	1st semester 2019
Information to be disseminated through different means accordingly to the target groups and tools used by the stakeholder (website, newsletter, mailing lists, social media, etc.)	Club EMAS	1st semester 2019
Information to be disseminated through different means accordingly to the target groups and tools used by the stakeholder (website, newsletter, mailing lists, social media, etc.)	Business Associations	1st semester 2019

Monitoring (if appropriate)

Implementation of sub-actions will be monitored through:

- 1 yearly meeting with the stakeholders once the law has been approved in order to obtain data on the implementation of the fees' reduction and number of organisations that benefitted from it.
- Information requested to other stakeholders in relation to the dissemination of the action (evidences to be provided by each stakeholder involved). A yearly feedback meeting with the stakeholders.

DECLARATION OF RESPONSABILITY

Date:	
Signature:	
Stamp of the organisation (if available)	