Annexes

Annex 1 – Action plan template

Produced by each region, the action plan is a document providing details on how the lessons learnt from the cooperation will be exploited in order to improve the policy instrument tackled within that region. It specifies the nature of the actions to be implemented, their timeframe, the players involved, the costs (if any) and funding sources (if any). If the same policy instrument is addressed by several partners, only one action plan is required.

Part I – General information

<table>
<thead>
<tr>
<th>Project:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Partner organisation:</td>
<td></td>
</tr>
<tr>
<td>Other partner organisations involved (if relevant):</td>
<td></td>
</tr>
<tr>
<td>Country:</td>
<td></td>
</tr>
<tr>
<td>NUTS2 region:</td>
<td></td>
</tr>
<tr>
<td>Contact person:</td>
<td></td>
</tr>
</tbody>
</table>

  email address:
  phone number:

Part II – Policy context

<table>
<thead>
<tr>
<th>The Action Plan aims to impact:</th>
<th>Investment for Growth and Jobs programme</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>European Territorial Cooperation programme</td>
</tr>
<tr>
<td></td>
<td>Other regional development policy instrument</td>
</tr>
</tbody>
</table>

Name of the policy instrument addressed: ___________________________________________
Part III – Details of the actions envisaged

**ACTION 1**

1. **The background** (please describe the lessons learnt from the project that constitute the basis for the development of the present Action Plan)

2. **Action** (please list and describe the actions to be implemented)

3. **Players involved** (please indicate the organisations in the region who are involved in the development and implementation of the action and explain their role)

4. **Timeframe**

5. **Costs** (if relevant)

6. **Funding sources** (if relevant):
## ACTION 2

7. **The background** (please describe the lessons learnt from the project that constitute the basis for the development of the present Action Plan)

8. **Action** (please list and describe the actions to be implemented)

9. **Players involved** (please indicate the organisations in the region who are involved in the development and implementation of the action and explain their role)

10. **Timeframe**

11. **Costs** (if relevant)

12. **Funding sources** (if relevant):
ACTION X

Date: ______________________

Signature: ______________________

Stamp of the organisation (if available): ______________________

Annex 2 - Partner control confirmation
Will be available when projects are approved.

Annex 3 - Control report (incl. control checklist)
Will be available when projects are approved.