

SHARE**Kick-off Meeting**Spoleto and Terni, FEBRUARY 22nd - 23th - 24th**AGENDA**

LIST OF PARTICIPANTS		
Partner	Name	Role in the project
Sviluppumbria SPA	Chiara Dall'Aglio	Project Coordinator
	Cathleen Foderaro	Communication
	Valeria Manna	Organisation
	Armando Fizzarotti	Technical assistance to management
	Erika Squadroni	Technical assistance to financial management
	Andy Fryers	Expert on sustainability
Regional Government of Extremadura	Juan Pablo Martin	Project manager
North-East Regional Development Agency	Roxana Pintilescu	Project Manager
	Georgeta Smadu	Technical Responsible
University of Greenwich	Andres Coca-Stefaniak	Project manager
	Ray Powell	Expert
County Administrative Board of Östergötland	Mattias Schönbeck	Project manager
	Eva Nyström Tagesson	Expert
Pannon EGCT	András Göndöc	Director of PANNON ETT
	Gyula Gál	Regional Director of Szécheny
City of Sibenik	Petar Misura	Project manager
	Kresimir Kovac	Expert

Wednesday, 22 FEBRUARY

Venue: Comune di Spoleto, Sala Consiliare

Piazza del Comune n. 1

Spoletto (IT)

WORKING SESSION 1		
15.00	Welcome & Opening of the Kick-off Meeting	
	Welcome to project partners and start-up of meeting	Sviluppumbria
15.15	Self-presentation of partners	
	10 minutes each – 4/5 slides	All Partners
16.30	Coffee break	
16.45	Overview of SHARE project	
	Brief presentation of project, actions, timing, outputs and deliverables Brief presentation of the overall project's budget	Sviluppumbria
17.15	Overview of managerial issues of project	
	Presentation to partnership of the procedures to implement the project, narrative reporting, outputs and deliverables.	Sviluppumbria
18.00	Project Communication	
	Presentation of the Project Communication Plan, website structure and informative materials.	Sviluppumbria
18.30	End of Working session 1	

DINNER

When: 20.30

Where: Hotel Clitunno, Piazza Sordini 6, Spoleto

Thursday, 23 February

Venue: Municipality of Spoleto, Sala Consiliare

Piazza del Comune n. 1

Spoleto (IT)

WORKING SESSION 2		
09.00	Overview of administrative and financial issues of project	
	Presentation to partnership of the procedures to correctly managing its own budget, financial reporting, respecting of expenses flows and periods.	Sviluppumbria
10.30	Coffee break	
10.45	Interregional Exchange Meeting (1st session) Moderator for all sessions: Andy Fryers	
	Presentation of methods, approaches and models to implement the project. Description of each policy instrument concerned by the project.	University of Greenwich All Partners
13.00	Lunch break	
14.00	Interregional Exchange Meeting (2nd session)	
	Presentations of partners policies. (4/5 slides each maximum 10 minutes) Partnership debate on the local and regional policies on urban development, cultural and natural heritage, ICT applications	All Partners
15.30	Coffee break	
15.45	Interregional Exchange Meeting (3rd session) – Opening address through Skype meeting with the JS	All Partners
	Partnership debate on the local and regional policies on urban development, cultural and natural heritage, ICT applications	
17.30	End of Working session 2 Study Visit to Spoleto: urban mobility, museum of modern art. Approx. 2 hours	

LIGHT LUNCH

When: 13.00

Where: Municipality of Spoleto

DINNER

When: 20.30

Taverna dello Spagna

Address: Via Fontesecca 7, Spoleto

Friday, 24 February

Venue: Caos - Centro per le Arti Opificio Siri

Viale Luigi Campofregoso, 98

Terni (IT)

WORKING SESSION 3 – Study visit		
09.00	Meeting with the Region of Umbria – Managing Authority of concerned policy instrument	
	Presentation of the Urban Agenda in Terni	Region Umbria Municipality of Terni Sviluppumbria
10.30	Coffee break	
10.45	Study Visit to city of Terni	
	Study visit to the locations interested by the concerned policy instrument Urban Agenda	Municipality of Terni All Partners
15.30	End of Working session	