**SHARE**

**Kick-off Meeting**

**Spoleto and Terni, FEBRUARY 22nd - 23th - 24th**

 **AGENDA**

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| LIST OF PARTICIPANTS |
| **Partner** | **Name** | **Role in the project** |
| Sviluppumbria SPA | Chiara Dall’Aglio | Project Coordinator |
| Cathleen Foderaro | Communication |
| Valeria Manna  | Organisation |
| Armando Fizzarotti | Technical assistance to management |
| Erika Squadroni | Technical assistance to financial management |
| Andy Fryers | Expert on sustainability |
| Regional Government of Extremadura | Juan Pablo Martin | Project manager |
| North-East Regional Development Agency | Roxana Pintilescu  | Project Manager |
| Georgeta Smadu | Technical Responsible |
| University of Greenwich  | Andres Coca-Stefaniak | Project manager |
| Ray Powell | Expert |
| County Administrative Board of Östergötland | Mattias Schönbeck | Project manager |
| Eva Nyström Tagesson | Expert |
| Pannon EGCT | András Göndöc | Director of PANNON ETT |
| Gyula Gál | Regional Director of Szécheny |
| City of Sibenik | Petar Misura | Project manager |
| Kresimir Kovac | Expert |

**Wednesday, 22 FEBRUARY**

**Venue: Comune di Spoleto, Sala Consiliare**

**Piazza del Comune n. 1**

**Spoleto (IT)**

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| **WORKING SESSION 1**  |
| 15.00 | **Welcome & Opening of the Kick-off Meeting** |
|  | Welcome to project partners and start-up of meeting | Sviluppumbria  |
| 15.15 | **Self-presentation of partners** |
|  | 10 minutes each – 4/5 slides | All Partners |
| 16.30 | **Coffee break** |
| 16.45 | **Overview of SHARE project** |
|  | Brief presentation of project, actions, timing, outputs and deliverablesBrief presentation of the overall project’s budget | Sviluppumbria |
| 17.15 | **Overview of managerial issues of project** |
|  | Presentation to partnership of the procedures to implement the project, narrative reporting, outputs and deliverables. | Sviluppumbria |
| 18.00 | **Project Communication** |
|  | Presentation of the Project Communication Plan, website structure and informative materials. | Sviluppumbria |
| 18.30 | **End of Working session 1** |

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| **DINNER**  |

**When: 20.30**

**Where: Hotel Clitunno, Piazza Sordini 6, Spoleto**

**Thursday, 23 February**

**Venue: Municipality of Spoleto, Sala Consiliare**

**Piazza del Comune n. 1**

**Spoleto (IT)**

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| **WORKING SESSION 2** |
| 09.00 | **Overview of administrative and financial issues of project** |
|  | Presentation to partnership of the procedures to correctly managing its own budget, financial reporting, respecting of expenses flows and periods. | Sviluppumbria  |
| 10.30 | **Coffee break** |
| 10.45 | **Interregional Exchange Meeting (1st session) Moderator for all sessions: Andy Fryers** |
|  | Presentation of methods, approaches and models to implement the project.Description of each policy instrument concerned by the project.  | University of Greenwich All Partners |
| 13.00 | **Lunch break** |
| 14.00 | **Interregional Exchange Meeting (2nd session)**  |
|  | Presentations of partners policies. (4/5 slides each maximum 10 minutes) Partnership debate on the local and regional policies on urban development, cultural and natural heritage, ICT applications | All Partners |
| 15.30 | **Coffee break** |
| 15.45 | **Interregional Exchange Meeting (3rd session) – Opening address through Skype meeting with the JS** | All Partners |
|  | Partnership debate on the local and regional policies on urban development, cultural and natural heritage, ICT applications |
| 17.30 | **End of Working session 2****Study Visit to Spoleto: urban mobility, museum of modern art. Approx. 2 hours** |

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| **LIGHT LUNCH**  |

**When: 13.00**

**Where: Municipality of Spoleto**

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| **DINNER**  |

**When: 20.30**

**Taverna dello Spagna**

**Address: Via Fontesecca 7, Spoleto**

**Friday, 24 February**

**Venue: Caos - Centro per le Arti Opificio Siri**

**Viale Luigi Campofregoso, 98**

**Terni (IT)**

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| **WORKING SESSION 3 – Study visit** |
| 09.00 | **Meeting with the Region of Umbria – Managing Authority of concerned policy instrument** |
|  | Presentation of the Urban Agenda in Terni | Region Umbria Municipality of TerniSviluppumbria  |
| 10.30 | **Coffee break** |
| 10.45 | **Study Visit to city of Terni**  |
|  | Study visit to the locations interested by the concerned policy instrument Urban Agenda | Municipality of TerniAll Partners |
| 15.30 | **End of Working session**  |