



Internship for the Policy Learning Platform

	Communication and events organisation
Who we are	<p>The Policy Learning Platform is an innovative tool of European territorial cooperation, allowing policymakers in Europe to improve their regional development policies through interregional learning opportunities and targeted expert services.</p> <p>Here are some of our top activities:</p> <ul style="list-style-type: none">▪ Peer reviews to help policymakers find solutions to their regional challenges throughout exchanges with peers and experts from all around Europe▪ International networking events▪ Webinars and online publications <p>Inno TSD is the project coordinator of the Interreg Europe Policy Learning Platform. The client is the joint secretariat of Interreg Europe.</p>
What you will do	Communication and events <p>The Policy Learning Platform team in Lille, France, has 6 team members, and you will be part of the communication team (3 people). Under the supervision of the communication manager, you will contribute mainly to:</p> <ul style="list-style-type: none">▪ Organisation and promotion of international events<ul style="list-style-type: none">▪ Workshops and other networking activities for the European Week of Regions and Cities▪ Thematic workshops (approx. 40 participants)▪ Annual networking event (Belgium, Brussels, 4 December 2019, approx. 300 participants)▪ Contribution to other communication activities such as promotion campaigns or webinar production
Competences	<ul style="list-style-type: none">▪ Excellent spoken and written English, good command of French is a plus.▪ Computer literacy and familiarity with ICT tools is an asset.▪ Experience with Microsoft Office (Word, Excel, Outlook, PowerPoint).
Education	Bachelor degree completed
Duration	6 months, preferred start date: September 2019
Location	Lille, France
Stipend	Stipend based on the legal remuneration, provision of 'tickets restaurants'. Possibility to travel abroad.
How to apply	Send your resume and an application letter in English to k.gevorgyan@policylearning.eu by 16 August 2019.